



WEST MIDLANDS PENSION FUND - PENSION BOARD MEMBER

JOB DESCRIPTION AND PERSON SPECIFICATION

This is a voluntary role.

The Role of a member of West Midlands Pension Fund's (the Fund's) Local Pension Board is to act as a critical friend, to assist in the good governance of the Fund through the monitoring of compliance with statutory regulations and guidance. To act as a representative for and on behalf of the Fund's employers and members, ensuring effective governance and administration in the management and payment of pension benefits.

Role Requirements

- To assist the administering authority and the Pensions Committee with the good governance of the Fund, together with any other areas within the remit of the Pensions Board in accordance with legislation or delegation under the Board's Terms of Reference.
- To act impartially in the interests of both members and employers.
- To commit to the Fund's aims and objectives.
- To be available for four meetings per year (April, July, October and January).
- Adherence to the Fund's Pensions Committee and Pensions Board training policy, including attendance at relevant training sessions.
- Adherence to the Codes of Practice issued by the Pensions Regulator.

Person Specification

- An understanding of LGPS management and the issues facing the LGPS.
- Experience or awareness of compliance, finance and investment governance, customer services and operational activity within a LGPS environment.
- Experience of effective decision making, able to balance operational risk and customer's need.
- Ability to challenge and scrutinise.
- Experience of performance monitoring/management.
- To act in accordance with Nolan's seven principles of public life.
- Interpersonal skills, able to balance business, personal and political considerations in order to achieve positive outcomes
- Understanding of the regulatory framework of Pension Funds.
- Confident, pragmatic and diplomatic in consideration of strategic aims.
- An effective communicator and team player.

Full training will be available (candidates will be expected to attend) and delivered to all persons appointed to the Board however a good background in some of these areas will be an advantage.